Acceptable Use Policy

The corporation's Acceptable Use Policy and Guidelines for Internet Use are on file and available for review by parents, guardians, professional staff and members of the community at the Central Administrative Office. It is located on Highway 162, Lincoln City, Indiana. Telephone: 812-937-2400.

Central Administration Officer

Questions or comments please contact

Shannon L Donnelly

7712 Coventry Cr
Apt. B
Evansville IN, 47715

Phone: 812-457-0631
Fax: 812-867-8854
E-mail: sldonnelly@mail.usi.edu

Lincoln Trail Elementary School

Internet and computer Acceptable Use Policy

Mrs. Patricia Gilliland, Principal

13726 N. State Road 245
Lamar, IN 47550
Phone: (812) 544-2929

Acceptable Use Policy Internet and Technology Use

North Spencer School Corporation wants to make technology and internet use available to all student for educational purposes. Internet access is available on a limited basis to students and teachers in the North Spencer School Corporation. Students will have limited access that is teacher- directed. The School Corporation is bringing this access to our students in order that they may receive a broad-based exposure to knowledge and experiences. This program will aid in meeting the educational needs of its students. It will also help our students accomplish educational goals which are significant, durable, and transferable. With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. North Spencer School Corporation has taken precautions to restrict access to controversial materials.

Acceptable Computer Use

Students will all be given login identification numbers and passwords to gain access to computers and the internet. Each students ID will be personal and all their internet and computer activities will be monitored. The student is fully responsible for any activities that take place under their number. In order for the students to use the Internet, parents must give their permission. Please review these guidelines with your child and indicate your permission for your child to use the Internet:

- Use the computer and Internet only with your teacher's permission and for the purpose your teacher has requested.

- Do not attach devices such as cell phones, MP3 players, iPods, or flash drives to any computer.

- Respect copyright laws: Do not copy materials without permission. Be sure to tell where you found your information.

- Do not give your password to anyone.

- Do not enter information about yourself.

- Do not agree to meet anyone.

- Ask your teacher about any messages that you receive that are not appropriate and make you feel uncomfortable.

- Do not attempt to access profane or obscene material. If you do so accidentally, notify your teacher right away.

- Do not enter inappropriate or hurtful

Caption describing picture or graphic.

language into the computer.

- Students will be disciplined according to the general disciplinary practices if they do not follow these guidelines or if they utilize the computers and Internet inappropriately.

Misuse of Technology

Recourses

Students are to use only programs and equipment as specified by their teachers. Students should not share their individual password with others.

Any student who is found tampering with the computer system may be assigned out-of-school suspension on the first offense. They may be recommended for expulsion on the second offense during the same school year. Tampering includes using another student's or teacher's password to enter the system, being in an unassigned area of the system, or causing

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